



## **WORK PERMITS**

September 2004

The Labor Ministry issues work permits to foreigners in Guatemala in the following categories:

1. Foreign residents who have a Guatemalan spouse or Guatemalan children. The following are the requirements for applicants in this category:

- Written offer of employment
- Photocopy of the applicant's residency visa or temporary visa (or documents showing such visas have been applied for)
- Police records
- Children's birth certificate
- Marriage certificate
- Written request addressed to the Ministry of Labor

2. Resident foreigners who do not have a Guatemalan spouse or children:

- Applicants should request the work permit form at the Ministry of Labor. The prospective employer has the responsibility to submit the application.

Once all documents are presented to the Ministry of Labor, work permits are usually granted to eligible foreigners within 15-20 days.

The Ministry of Labor is located at:

Ministerio de Trabajo  
Migraciones Laborales  
14 Calle 5-49, Zona 1  
Edificio Nasa  
4o. y 6o. Nivel  
Guatemala City  
Tel. 2230-1364/8  
2230-1360